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**QUARTERLY/ANNUAL DISCLOSURE OF LOBBYING ACTIVITIES**

For each calendar quarter in which a local governmental lobbyist was required to be registered, they shall file a quarterly report with the City Clerk, unless the local governmental lobbyist is a sole proprietorship or works for a lobbying firm with four or fewer employees, in which case they shall file annually. **The reports shall be due no later than thirty (30) days after the end of the reporting period.** BMC 2.09.140

FULL NAME	
NAME OF LOBBYIST FIRM OR EMPLOYER	
LOBBYIST FIRM/EMPLOYER ADDRESS	
WORK PHONE	WORK EMAIL

REPORTING PERIOD			
ANNUAL	QUARTERLY	AMENDMENT	NO ACTIVITY TO REPORT

I am including the following disclosure schedules for each client/employer (check all that apply) \_\_\_\_\_ # of pages.

- Schedule A: Governmental Action Disclosure
- Schedule B: Employment
- Schedule C: Compensated Services
- Schedule D: Contribution Solicitations

**VERIFICATION**

I have been authorized by the Lobbying Firm identified above to make this verification. I have exercised reasonable diligence in the course of reviewing this Disclosure Report for completeness and accuracy. I declare under penalty of perjury under the laws of the State of California that the contents of this Disclosure Report, including all attached schedules, are true, correct, and complete, except as to those matters which are stated on information and belief, and as to those matters I believe them to be true.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF BERKELEY**  
**LOBBYIST DISCLOSURE (BMC 2.09.140)**  
**SCHEDULE A: GOVERNMENTAL ACTION**

Reporting Period (Insert Dates)	
_____	_____
from	through
Page _____ of _____	

Name of Lobbyist: \_\_\_\_\_

Any discretionary administrative or legislative actions of the City, other than an action which is ministerial in nature that the lobbyist sought to influence. The report shall contain any direct or indirect oral, written, or electronic communication with an appointed or elected City official or City employee. Please provide a brief narrative (no longer than three sentences) of the position advocated by the local governmental lobbyist on behalf of the identified client. If more space is needed, include additional schedules.

CLIENT/EMPLOYER NAME	CLIENT/EMPLOYER ADDRESS (INCLUDE CITY, STATE AND ZIP)	ITEM OF GOVERNMENTAL ACTION	POSITION ADVOCATED	NAME AND TITLE OF CITY OFFICIAL/CITY EMPLOYEE LOBBIED
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

**CITY OF BERKELEY  
LOBBYIST DISCLOSURE (BMC 2.09.140)  
SCHEDULE B: EMPLOYMENT**

Name of Lobbyist: \_\_\_\_\_

If any local governmental lobbyist, or a registered client at the behest of a local governmental lobbyist, employs or requests, recommends or causes a client of the local governmental lobbyist to employ, and such client does employ, any City employee, or elected or appointed City official, in any capacity whatsoever, or a member of the immediate family of one of these individuals, the local governmental lobbyist shall disclose the following:

**NAME OF PERSON EMPLOYED OR HIRED:** \_\_\_\_\_  
Description of Services Actually Performed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL PAYMENTS** made during the reporting period (select one):

Less than \$250  
 Between \$250 and \$1000  
 Greater than \$1000 but less than \$10,000  
 Greater than \$10,000

**NAME OF PERSON EMPLOYED OR HIRED:** \_\_\_\_\_  
Description of Services Actually Performed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL PAYMENTS** made during the reporting period (select one):

Less than \$250  
 Between \$250 and \$1000  
 Greater than \$1000 but less than \$10,000  
 Greater than \$10,000

**NAME OF PERSON EMPLOYED OR HIRED:** \_\_\_\_\_  
Description of Services Actually Performed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL PAYMENTS** made during the reporting period (select one):

Less than \$250  
 Between \$250 and \$1000  
 Greater than \$1000 but less than \$10,000  
 Greater than \$10,000

**CITY OF BERKELEY  
LOBBYIST DISCLOSURE (BMC 2.09.140)  
SCHEDULE C: COMPENSATED SERVICES**

Name of Lobbyist: \_\_\_\_\_

If any elected City officeholder or candidate for elected City office employs or hires a local governmental lobbyist to provide compensated services to the officeholder or candidate, the local governmental lobbyist shall disclose the following:

**NAME OF PERSON EMPLOYED OR HIRED:** \_\_\_\_\_  
Description of Services Actually Performed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL PAYMENTS** made during the reporting period (select one):

Less than \$250  
 Between \$250 and \$1000  
 Greater than \$1000 but less than \$10,000  
 Greater than \$10,000

**NAME OF PERSON EMPLOYED OR HIRED:** \_\_\_\_\_  
Description of Services Actually Performed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL PAYMENTS** made during the reporting period (select one):

Less than \$250  
 Between \$250 and \$1000  
 Greater than \$1000 but less than \$10,000  
 Greater than \$10,000

**NAME OF PERSON EMPLOYED OR HIRED:** \_\_\_\_\_  
Description of Services Actually Performed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL PAYMENTS** made during the reporting period (select one):

Less than \$250  
 Between \$250 and \$1000  
 Greater than \$1000 but less than \$10,000  
 Greater than \$10,000

**CITY OF BERKELEY**  
**LOBBYIST DISCLOSURE (BMC 2.09.140)**  
**SCHEDULE D: CONTRIBUTION SOLICITATIONS**

Name of Lobbyist: \_\_\_\_\_

If a local governmental lobbyist solicits any person to make a contribution to an elected City officeholder, candidate for City office or to any committee or campaign fund controlled by such officeholder or candidate, the local governmental lobbyist shall disclose the names of the persons whom the local governmental lobbyist solicited, and the officeholder or candidate for whose benefit each solicitation was made.

1. Name of Officeholder or Candidate: \_\_\_\_\_

**Names of Persons Solicited:**

Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____

2. Name of Officeholder or Candidate: \_\_\_\_\_

**Names of Persons Solicited:**

Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____

3. Name of Officeholder or Candidate: \_\_\_\_\_

**Names of Persons Solicited:**

Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____

4. Name of Officeholder or Candidate: \_\_\_\_\_

**Names of Persons Solicited:**

Name: _____	Name: _____
Name: _____	Name: _____
Name: _____	Name: _____